

BOOKING RULES AND GENERAL INFORMATION

Gunyang Ski Lodge Limited ACN 110 585 656 (Gunyang) owns and operates a member focused 6 bedroom lodge (Lodge). Each room can accommodate 2 people. In total Gunyang has 10 bed licenses, and a fire rating allowing a maximum of 12 people in the Lodge at any one time.

IT IS THE RESPONSIBILITY OF THE MEMBERS AND GUESTS TO COMPLY WITH THESE REGULATIONS. A COPY OF THOSE REGULATIONS CAN BE REVIEWED ON THE LODGE'S WEBSITE, STATED ABOVE.

1. GENERAL BOOKING INFORMATION

- The member must be in attendance for the entire period of accommodation the subject of a Booking in order to be entitled to pay the reduced member rates. Accordingly, the member will be required to pay non-member tariffs and charges for all rooms the subject of a Booking, in respect of any portion of the period of accommodation, during which the member is not present.
- Room allocations are at the discretion of the Booking Officer. Accordingly, even though you may have booked a certain room or rooms, your final room allocation may change based on others booking at the same time. Further, you will not be permitted to change a room or rooms unless prior approval is given by the Booking Officer.
- Notification of Booking: As the Lodge has gone to an automated booking system, you will be able to see immediately if your booking dates and rooms are available. If your booking is not successful, you will be able to waitlist for a room should you choose and/or select different dates/rooms that are available._

2. MEMBER BOOKINGS

- Definition of a "Member". For the purposes of these rules, the term "member" or "Member" in relation to a Booking and the rights attaching to that Booking only, comprise:
 - (a) the registered owner of shares in Gunyang;
 - (b) the nominated representative if a company, superannuation fund or partnership is the owner of those shares; and
 - (c) the person nominated in writing by a person referred to in either

paragraph (a) or paragraph (b), to hold those booking rights. For further details, please also refer to the Transfer of Booking Rights in the Constitution of Gunyang (a copy of which is available on the Lodge's website as stated above).

- No member will be able to book the Lodge or transfer booking rights as per point 2 below should their subscription fees or any other outstanding fees or charges not be fully paid.
- Non members and/or Guests are all people staying at the Lodge not defined as a member in 1(a),(b) & (c) above.

3. TRANSFER OF BOOKING RIGHTS

- Members may transfer their rights (including rights to member accommodation rates and charges) in respect of a Booking (Booking Rights), to another member.
- If a member transfers his or her Booking Rights, he or she will thereby relinquish all his or her Booking Rights, in favour of the transferee member.
- Transfer of Booking Rights must apply for an entire booking period, and not any part thereof, as nominated by the applicable transferring member.
- Booking Rights shall revert to the member, or original nominated person in the case of a company, superannuation fund or partnership, at the end of the nominated year.
- Transfer of Booking Rights must be made in writing to the Booking Officer prior to 15 January. Transfers received by the Booking Officer after this date will not be accepted.
- Please note transfer of booking rights does not include any transfer of share ownership and therefore voting rights. Please refer to the constitution for further details.

4. HOW TO BOOK A ROOM(S)

- Step 1 - Log onto the booking system Gunyang Ski Lodge Limited ACN ACN 110 585 656 (**Gunyang**) - namely (<https://gunyang.com.au>) - and book your desired room(s). You will need your member number and surname of your membership to log in. If you do not know your membership number, you can retrieve it by typing your valid email address on the Gunyang Register.
- Step 2 - Complete the booking form attached to these instructions or located at the Gunyang web site and forward to the Booking Officer either by email, or post at the above stated address.

Please note that:

- **Bookings** can be made to the Booking Officer:-
 - (i) by the online booking system (<https://gunyang.com.au>)
 - (ii) email to bookings@gunyang.com.au
 - (iii) by post to The Booking Officer

Gunyang Ski Lodge Limited
Level12/60 Park St Sydney 2000

- Gunyang follows a policy of “first in first served”, so bookings made through the booking system are likely to be processed faster and will therefore get priority over booking made via email or post.

5. WINTER BOOKINGS

- Winter Bookings are bookings for accommodation at the lodge operated by Gunyang (**Lodge**) that commence and expire within the period commencing on the Saturday of the Queen’s Birthday Weekend in June to and including the Monday of the Labour Day (NSW) Weekend in October (**Winter Booking Period**).
- Winter Bookings will only be taken for a full week starting Friday or Sunday only, midweek (Sunday to Friday) & weekend (Friday to Sunday).
- Members have a preferential booking period that commences on and includes 5:00 p.m. (Sydney time) 1 February and ends 9:00 am (Sydney time) 15 February (**Preferential Booking Period**) during which to make a Booking.
- During the Preferential Booking Period, a member will be permitted to book a **MAXIMUM** of 14 nights total of accommodation. This can be booked in one or more blocks. For example:
 - 2 rooms for 1 week;
 - 1 room for 2 separate weeks; or
 - 1 room for midweek (5 days), 2 rooms for a separate weekend.
- There will be no preference for a Booking between members and non-members that are made outside the Preferential Booking Period.
- A member can book a maximum of two (2) rooms at the member rate for **EACH & EVERY** Booking. Additional rooms for each Booking may be booked at the non-member rate.
- Payment of the required accommodation rates and other charges, if any, for a Winter Booking must be made in **FULL** within 14 days of confirmation of the availability of accommodation applied for. If that payment has not been received by Gunyang in cleared and available funds within that 14 day period, the Booking Officer will be entitled to cancel the applicable Winter Booking.
- If payment has not been received by Gunyang in cleared and available funds in accordance with the above provisions, the Booking Officer will;
 - send a reminder email to the person making the relevant Booking, when the balance is due; and
 - if **payment** of that notified amount has not been received by Gunyang in cleared and available funds, within 48 hours of the time of sending that email, the Booking Officer will be entitled to cancel the applicable Winter Booking.

6. SUMMER BOOKINGS

- Summer Bookings are bookings for accommodation at the Lodge that commence and expire outside the Winter Booking Period.
- Subject to availability, a Summer Booking will be accepted one year in advance

of the date of commencement of that Summer Booking.

- Members are able to book rooms for Summer Bookings, at the following rates:
 - 1st & 2nd room at member rates;
 - 3rd, 4th & 5th room at non-member rates; and
 - whole lodge at member rates.
- Payment of the required accommodation rates and other charges, if any, for a Summer Booking that is made **MORE** than 21 days in advance of the date of commencement of the requested accommodation, is to be made as follows:
 - 50% of the required accommodation rates and other charges, if any, is payable within 14 days of confirmation of the availability of the accommodation applied for; and
 - the remaining 50% of the required tariff and other charges, if any, is payable by no later 21 days before the first date of commencement of the accommodation applied for.
- Payment of the required accommodation rates and other charges, if any, for a Summer Booking that is made **LESS** than 21 days in advance of the date of commencement of the requested accommodation, must be made within 14 days of confirmation of the availability of accommodation applied for.
- If payment has not been received by Gunyang in cleared and available funds in accordance with the above provisions, the Booking Officer will:
 - send a reminder email to the person making the relevant Summer Booking, when the balance is due; and
 - if **payment** of that notified amount has not been received by Gunyang in cleared and available funds, within 48 hours of the time of sending that email, the Booking Officer will be entitled to cancel the applicable Summer Booking.

Hereafter any reference to a **Booking** will mean and include either a Winter Booking or a Summer Booking, unless expressly stated otherwise.

7. MANNER OF PAYMENT AND RECEIPTS

- All payments in respect of a Booking can be made by:
 - (i) credit card (Mastercard or Visa only);
 - (ii) cheque to Gunyang Ski Lodge Limited; or
 - (iii) Direct deposit to Gunyang Ski Lodge Limited
Westpac
BSB
032-007
Account No. 276698
- A formal receipt confirming accommodation applied for will be issued via email, after payment has been received in accordance with the above terms, if you have not received a confirmation within 7 days of payment please follow up with the booking officer at booking@gunyang.com.au.

8. CANCELLATION

- Refunds of any moneys received by Gunyang in respect of a Booking, will be made if cancellation of that Booking is made no less than 21 days prior to the date of commencement of the booked period.
- Refunds of any moneys received by Gunyang in respect of a Booking, for a cancellation of that Booking 21 days or less prior to the date of commencement of the booked period will only be paid if the room or rooms that is or are the subject of that Booking are re-let for at least the amount of moneys received by Gunyang in respect of that Booking.
- All cancellations will incur a cancellation fee equivalent to 10% of the accommodation fee otherwise paid or payable prior to that cancellation.

9. THE BOOKING OFFICER

- The Booking Officer is appointed by the directors of Gunyang to:
 - (i) allocate accommodation in the Lodge between members and non-members;
 - (ii) manage the day to day management of the Lodge; and
 - (iii) to appoint Lodge Captains to manage the Lodge on a day to day basis.
- The Booking Officer currently is Danielle Stevenson, who can be contacted at:
Mobile: 0418 502 599
Email: bookings@gunyang.com.au
- Unless there is an emergency please only call the Booking Officer Monday to Friday between the hours of 9 a.m. and 5.30 p.m.